

AGENDA

Audit and Governance Committee

Date: **Friday 15 March 2013**

Time: **10.00 am**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford, HR1 1SH**

Notes: Please note the time, date and venue of the meeting.

Members are reminded that there will be an opportunity to meet with the auditors informally following the meeting, as part of established best practice.

For any further information please contact:

Ben Baugh, Governance Services

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If you would like help to understand this document, or would like it in another format or language, please call Ben Baugh, Governance Services on 01432 261882 or e-mail bbaugh@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Audit and Governance Committee

Membership

Chairman
Vice-Chairman

Councillor J Stone
Councillor JW Millar

Councillor CNH Attwood
Councillor EMK Chave
Councillor PGH Cutter
Councillor AJ Hempton-Smith
Councillor TM James
Councillor Brig P Jones CBE
Councillor PJ McCaull

[Note: At the time of publication,
there is one vacancy on the
Committee]

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY)	
To receive details of any Members nominated to attend the meeting in place of a Member of the Committee.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES	1 - 10
To approve and sign the minutes of the meeting held on 19 February 2013.	
5. BUDGET MONITORING REPORT 2012/13	11 - 36
To update the Audit and Governance Committee on the financial position to 31 January 2013. The Treasury Management position is also included. As part of the Committee's work programme it receives six monthly updates on the financial position.	
6. AUDIT PLAN 2012/13	37 - 56
To inform the Audit and Governance Committee of the work to be undertaken by Grant Thornton over coming months for the year ended 31 March 2013.	
7. CHANGES TO THE CONSTITUTION	57 - 60
To consider changes to the Constitution.	
8. DATE OF NEXT MEETING	
The next scheduled meeting is Tuesday 16 April 2013 at 10.00am.	
[Please note that the meeting scheduled for Friday 6 September 2013 has been moved to Friday 13 September 2013 to assist with the presentation of the accounts.]	